



Updates on CPCQC

Organizational Structure:

Executive Committee Retreat

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Transition to PQC

- Transition from educational body to state PQC beginning 2014, which led to our name change CPCC→CPCQC
- Continued evolution during this time, with all activities focused on quality improvement
- Reapplied for non-profit status (401(c)3)
- CDC grant received 7/17, with funds for further progress in administrative structure to include:
 - Executive Director
 - QI specialist/Data Analyst
 - Program Assistant



Executive Committee Retreat 9/13/17

- As part of this transition, the current Executive Committee is evolving as well
- We reviewed various governance models for nonprofit organizations
 - Policy governance model chosen as most applicable to our organization
 - Board of Directors establishes guiding principles and policies for the organization, delegates responsibility and authority, monitors compliance with guiding principles and policies, and ensures staff and board members are held accountable for their performance
 - Gradual shift to a Board of Directors from the current Executive Committee
 - Executive Director, hired via CDC grant funds, will work with CPCQC Board of Directors; Executive Director will perform the day-to-day work

Roles Within the Organization

- **Responsible:** person/group who performs an activity or does the work.
- **Accountable:** person/group who is ultimately accountable and has Yes/No/Veto.
- **Consulted:** person/group that needs to feedback and contribute to the activity.
- **Informed:** person/group that needs to know of the decision or action.

| Activity | Responsible Party | | |
|---|---------------------------|-------------------|------------|
| | Board | Staff | Membership |
| PLANNING | | | |
| Develop/monitor multi-year strategic plan | R,A | C | I |
| Formulate annual objectives | R,A Year 1 A in Year 2 | R in Year 2 | I |
| Prepare performance reports on goals and objectives | I | R, A | I |
| Monitor achievements on goals and objectives | R,A Year 1 A Year 2 | R in Year 1 and 2 | I |



Five-year Vision

| Board | Staff | Membership |
|--|--|--|
| <p><u>Membership</u></p> <ul style="list-style-type: none"> • Our Board reflects our membership • Professional organizations represented on board • Board membership is explicitly stated in by-laws • Membership is highly diverse – clinicians, OB, PEDs, Docs, Nurses, Finance, hospitals, administrators, policy-makers, insurers, PTs, marketing and fundraising • Members reflect particular experience and are trusted in their arenas – don't represent the interests of one organization | <p><u>Staffing</u></p> <ul style="list-style-type: none"> • Full-time ED • Full-time admin assistant • QI staff • Epidemiologist/data • Communications/marketing/ Media person • Lobbyist • Business development person | <p><u>Members</u></p> <ul style="list-style-type: none"> • (all) Hospitals • PCPs • Professional organizations • Diverse partners/ members |



Five-year Vision

| | | |
|--|--|--|
| <p><u>Role and Structure</u></p> <ul style="list-style-type: none"> • Accountability to mission – Board, staff and projects are in alignment with mission • Visionary, Strategic Direction (statewide); we choose the right projects; there is strong oversight • Sets vision and direction • Policy-governance board that focuses on high-level strategy • Hires the ED and defines core competencies for ED roles • Needs administrative support | <p><u>Role(s) of Staff</u></p> <ul style="list-style-type: none"> • ED makes operational decisions – plans and implements so that things get done • ED makes hiring decisions • ED takes strategy and funding decisions to Board • Be a conduit to members | <p><u>Role and Engagement</u></p> <ul style="list-style-type: none"> • Have a pathway to get ideas/influence the board • Mechanism for sharing back to members that they are heard • Know why they pay dues • Members are highly engaged |
| <p><u>Decision-making</u></p> <ul style="list-style-type: none"> • Decides on new ideas that are pitched with ED input • Decides how ideas come to them equitably (not just “bigs”) • Makes financial decisions | | <p><u>Structure</u></p> <ul style="list-style-type: none"> • Membership structure |
| <p><u>Overall Vision</u></p> <ul style="list-style-type: none"> • CPCQC is a resource. We demonstrate our value. CPCQC = “expert” | | |



Current

- Executive Director posting closes today, October 20th
 - Currently have several applicants for the position
- Will soon be posting Data Analyst/QI Specialist position